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| **Title: Maintenance**  | **Major Plant - Mechanical Fitter** |
| **Position Number:** | **5193, 1074, 3503, 3780, 5247, 5502, 5508, 5543** |
| **Classification:** | **Mechanical Fitter Level 1** |
| **Group:** | **Project Delivery, Operations and Maintenance** |
| **Reports to:** | **Mechanical Fitters Works Supervisor** |

# Position overview

**This role has primary responsibility for undertaking a wide range of duties related repairs, maintenance and installation of mechanical equipment at Water and Sewage Networks operated by Icon Water in the ACT and surrounding region.**

Icon Water Limited is an unlisted public company that is wholly owned by the ACT Government. Icon.

Icon’s voting shareholders are the Chief Minister and Deputy Chief Minister of the ACT. Icon has corporate reporting and compliance obligations under *the Territory-owned Corporations Act 1990* and Corporations Law.

In addition to legislation relating to all management roles, you are responsible for specific outcomes required by legislation governing the supply of water and sewerage services including the *Utilities Act 2000*, *Water Resources Act 2007*, *Environment Protection Act 1997*, *Water and Sewerage Act 2000* and the *Public Health Act* 1997.

Your duty to your employer includes an obligation to carry out your work in a way that does not put Icon in breach of any legislative or regulatory obligations. Icon will have responsibility to provide suitable training and to make you aware of the legal obligations relevant to your work.

# Under Icon Water’s Integrated Management System, you are required to participate fully in, and lead for your own area of responsibility, all aspects of health, safety and environmental management, including risk assessment, hazard identification and control and incident reporting.

# Key responsibilities

* Undertake scheduled preventative maintenance tasks in accordance with task priorities, deadlines and process operations.
* Respond to and undertake reactive maintenance tasks in accordance with task priorities, deadlines and process operations.
* Co-ordinate task completion within available team resources, operational & procedural constraints and systems availability.
* Complete documentation and reporting requirements in an accurate and timely manner.
* Participate in an emergency on-call roster as required to provide a 24 hour, 7 day a week breakdown and maintenance service.
* Assist in the preparation of preventive and breakdown maintenance work orders, the recording of maintenance history, the development of maintenance programs and the scheduling of maintenance activities relating to mechanical systems.
* Assist in the identification of workplace hazards, conduct risk assessments and perform work in accordance with implemented safe work practices and procedures.
* Other duties within the employee’s skill, competence and training.

# Qualifications, knowledge and experience

* Recognised Tradesman’s Certificate in Mechanical Fitting/Turning.
* Demonstrated ability, skills and experience to perform maintenance duties on various types of pumps, valves, gearboxes and other process industry equipment.
* Demonstrated experience working under and in accordance with a comprehensive safety system.
* ACT Class C Drivers Licence or equivalent.
* Experience in machining and welding techniques.
* Required to obtain and maintain the following qualifications/certifications:
* Electrical rescue
* First Aid / CPR
* Construction Induction Card
* Confined Space Entry
* Work at Heights
* Medium Rigid Vehicle
* Forklift
* VMC
* Dogman
* Fluoride Awareness
* BA / Chemical Suit
* Asbestos Awareness

# Attributes and skills

* Ability to work under limited direction and supervision both as an individual.
* Sound oral and written communication skills with the ability to prepare written reports of a technical nature.
* Computing skills with the ability to prepare reports, access information and enter data relating to job planning, scheduling and feedback.
* Physical ability to work in Water and Sewage Networks. This includes working in the vicinity of airborne dust and chemicals, working at heights, confined spaces entry and the use of ladders and staircases.
* High level of self-motivation, self-reliance and initiative.
* Demonstrated ability to work and cooperate with other trades, individuals and work groups.
* Understanding of preventive maintenance and quality assurance systems and the ability to work within and assist with the development of procedures governing these systems.
* Willingness and ability to participate in appropriate training programs.
* Willingness and ability to participate in emergency on-call rosters
* Appreciation and demonstrated awareness and understanding of health, safety and environmental issues, policies and procedures.

